



Parents as Partners

We believe that parents are a child's first and most important educator. In order for children to receive high quality care and early learning that suits their individual needs, parents and staff need to work together in a close partnership. The nursery aims to ensure that information regarding our children, be it developmental, social or health related can be exchanged easily and comfortably between staff members and parents.

We welcome all parents into the nursery at any time and ensure that they are aware of the nursery's policies and procedures and of our parents board located in the reception area. A detailed parents welcome pack will be provided and our full policy documents will be available to parents at all times. These documents are kept in a file in our reception area.

We also operate a key person system to enable a close working relationship with all parents. The key person is to be the child's main carer throughout the nursery day and is the first point of contact for the child's parents. Details of our staff team and their key families are displayed on boards in the nursery rooms as well as outside each room on their notice boards.

We inform parents on a regular basis about their child's progress and involve them in the shared record keeping by holding parents' evenings once a year as well as parent workshops, usually once a term, and 'drop in week' where parents/cares are welcome to come and take part in our nursery day, again once a term. However, if you would like to view your child's 'Learning Journey' file or discuss his/her progress more frequently, this can be arranged. We also complete daily diaries for the younger child (up to pre-school) which provides an opportunity for staff and parents to communicate effectively. Pre School children can continue to use their daily diaries if requested. We have 'parent input' sheets displayed on clipboards in the entrance area of each room. This gives parents a chance to contribute as much or as little as they like and helps us to plan around the children's current interests.

Our library in the entrance area is for all families at the nursery to use. It includes books for all ages to enjoy as well as parenting guides and information for our parents and carers to refer to or borrow.

Parents are encouraged to give feedback to the nursery regarding, queries, compliments or complaints. We welcome suggestions and actively seek parental views.

We respect each family's cultural backgrounds and beliefs and aim to accommodate any special requirements wherever possible and practical to do so.